



# CITY OF HOPEWELL

Hopewell, Virginia 23860

## AGENDA

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### CITY COUNCIL

Jasmine E. Gore, Mayor, Ward #4  
Patience Bennett, Vice Mayor, Ward #7  
Debbie Randolph, Councilor, Ward #1  
Arlene Holloway, Councilor, Ward #2  
John B. Partin, Jr., Councilor, Ward #3  
Janice Denton, Councilor, Ward #5  
Brenda S. Pelham, Councilor, Ward #6

John M. Altman, Jr., City Manager  
Sandra. Robinson, City Attorney  
Ronnieye L. Arrington, City Clerk

October 09, 2019

**COUNCIL CHAMBERS**  
**300 N MAIN ST. HOPEWELL VA**

**Closed Meeting: 5:30 PM**  
**Regular Meeting: 7:30 PM**

### OPEN MEETING

**5:30 p.m.** Call to order, roll call, and welcome to visitors

#### Roll Call

### CLOSED MEETING

Move to go into closed meeting pursuant to Va. Code Sections 2.2-3711(A)(1) to discuss and consider personnel matters, including the appointment, assignment, salaries, and performance of specific appointees and to consider prospective candidates for appointment to various boards and commissions of the City Council, including Recreation Committee; (A)(39) to discuss and consider information related to economic development; and to the extent such discussions will be aided thereby; (A)(4) for the protection of the privacy of individuals in personal matters not related to public business.

**SUGGESTED MOTION: Come out of Closed Meeting**

#### Roll Call

### RECONVENE OPEN MEETING

**CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): Were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting?**

#### Roll Call

### REGULAR MEETING

**7:30 p.m.** Call to order, roll call, and welcome to visitors

Prayer by Herbert Bragg, Director of Intergovernmental & Public Affairs, followed by the Pledge of Allegiance to the Flag of the United States of America led by Councilor Partin.

**SUGGESTED MOTION: To amend/adopt Regular Meeting agenda**

#### Roll Call

**Consent Agenda**

*All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the regular agenda at the request of any Councilor.*

**C-1 Minutes:**

- 1. January 24 and 25, 2019

**C-2 Pending List:**

- 1. Pending List

**C-3 Routine Approval of Work Sessions:**

**C-4 Personnel Change Report & Financial Report:**

- 1. Personnel Report

**C-5 Ordinances on Second & Final Reading:**

**C-6 Routine Grant Approval:**

**C-7 Public Hearing Announcement:**

**C-8 Information for Council Review:**

- 1. ARLS Board Report

**C-9 Resolutions/Proclamations/Presentations:**

**C-10 Additional Announcements:**

**SUGGESTED MOTION: To amend/adopt consent agenda**

**Public Hearings**

**CITY CLERK:** *All persons addressing Council shall approach the microphone, give name and, if they reside in Hopewell, their ward number, and limit comments to **five minutes**. No person shall be permitted to address the Council a second time until all others have been heard, and no one may speak more than twice on any subject in any one meeting. All remarks shall be addressed to the Council as a body, any questions must be asked through the mayor only, and there shall be no discussion without permission of the mayor. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers may be barred by the mayor from further audience before Council and removed, subject to appeal to a majority of Council. (See Rules 405 and 406)*

**NONE**

**Unfinished Business**

**UB-1 Review and approval of financial policies, resolutions, etc.**

**ISSUE:** City Council reviewed the Resolution Adopting Hopewell City Policy Statements, the Resolution Reducing the Spending Limit to \$3,000 and the Budget Document at its August 20, 2019 meeting in Closed Session. Council is asked to review the documents again prior to adoption.

**MOTION:** \_\_\_\_\_

\_\_\_\_\_

**Roll Call**

**Communications from Citizens**

**CITY CLERK:** *A Communications from Citizens period, limited in total time to 30 minutes, is part of the Order of Business at each regular Council meeting. All persons addressing Council shall approach the microphone, give name and, if they reside in Hopewell, their ward number, and limit comments to **three minutes**. No one is permitted to speak on any item scheduled for consideration on the regular agenda of the meeting. All remarks shall be addressed to the Council as a body, any questions must be asked through the mayor only, and there shall be no discussion without permission of the mayor. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers, may be barred by the mayor from further audience before Council and removed, subject to appeal to a majority of Council. (See Rules 405 and 406.)*

**Regular Business**

**Reports of City Manager:**

**R-1    CAFR Update**

**ISSUE:** Update on status of CAFRs

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**R-2    City Council Priority List Report**

**ISSUE:** Council requested that the City Manager update them on the Priority List

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**R-3    Request for an allocation of \$95,000 from the City’s General Fund for the contractual operation of the City’s Seasonal Warming Shelter.**

**ISSUE:** City Council voted at its September 10, 2019 meeting to 1) support the continued operation of the City’s Seasonal shelter between the approximate time periods from November 15<sup>th</sup> through March 15<sup>th</sup> of each year; and 2) to secure the services of a private vendor to operate and manage the shelter. To proceed with procuring contractual services for the operation and management of the shelter, an appropriation of funds by City Council is needed.

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**R-4 Randolph – Limiting IR and CCR items**

**ISSUE:** Requesting that a work session be set to discuss limiting Council IR and CCR items on the agenda

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**R-5 Partin - New Curb and Gutter Program (returning item)**

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**R-6 Gore – Request to eliminate 3-hour time rule for all Council meetings (new item)**

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**R-7 Denton – Office keys**

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**R-8 Tree City USA**

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**R-9 System to Report Suspected Incidents of Fraud, Waste or Abuse**

**ISSUE:** The City currently does not have any means for anyone to report concerns or suspicions of fraud, waste or abuse. A system needs to be created in which information goes directly to the City Attorney and disseminated to City Council for review.

**MOTION:** \_\_\_\_\_  
\_\_\_\_\_

**Roll Call**

**R-10 Request to Create Innovation Competition for City Departments**

**ISSUE:** The current Efficiency Study and Technology Review was originally designed to include an element of staff engagement. The desire was to include members of staff by creating an innovation competition for them to suggest problem-solving ideas to help the City operate better and improve customer service.

**MOTION:** \_\_\_\_\_

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**Roll Call**

**Reports of City Attorney:**

**Reports of City Clerk:**

- 1 List of vacancies

**Reports of City Council:**

**Committees:**

**Individual Councilors**

**Citizen/Councilor Requests**

**Presentations form Boards and Commissions**

**Other Council Communications**

**Adjournment**